

**WEST VIRGINIA UNIVERSITY
BOARD OF GOVERNORS
POLICY 20**

**AWARDING OF STUDENT TUITION AND FEE WAIVERS
West Virginia University and its Regional Campuses**

Section 1. General

- 1.1 Scope. Rule regarding the awarding of tuition and fee waivers at institutions governed by the WVU Board of Governors.
- 1.2 Authority. West Virginia Code §18B-10-6a, §18B-10-5
- 1.3 Effective Date. June 2, 2006 (Replaces version adopted on 9/24/2004)
- 1.4 Fees waivers must be granted in accord with any applicable West Virginia State code, including students in special categories identified in West Virginia Code (e.g. children of police officers/firemen killed on duty, high school students in foster care, etc.)

Section 2. Purpose

- 2.1 West Virginia University may establish tuition and fee waivers for students in undergraduate, graduate or professional studies entitling recipients to a partial or full waiver of student tuition and fees, subject to the conditions and limitations contained in this policy.
- 2.2 West Virginia University at Parkersburg and the Community & Technical College at West Virginia University Institute of Technology may establish tuition and fee waivers for students in undergraduate studies entitling recipients to a partial or full waiver of student tuition and fees, subject to the conditions and limitations contained in this policy.
- 2.3 Tuition and fee waivers should be used to recruit high-quality students, meet enrollment goals and to enhance the academic reputation of the Institution.

Section 3. Tuition and Fee Waivers – Undergraduate Studies

- 3.1 Each institution may not have in effect at any time a number of undergraduate fee waivers which exceeds five percent of the number of full-time equivalent undergraduate students registered at that institution during the fall semester of the immediately preceding academic year.

- 3.2 Each undergraduate fee waiver entitles the recipient to attend their institution without payment of all or part of the tuition and fees as may be prescribed by this policy for a period of time not to exceed eight semesters of undergraduate study. Twelve (12) or more semester hours attempted during a regular semester or a summer term shall be considered as one (1) semester for waiver purposes.
- 3.3 The governing board authorizes each institution to: award partial or full undergraduate tuition and fee waivers; determine the value of a waiver; issue and cancel certificates entitling the recipients to the benefits thereof; and determine the rights and duties of the recipients with respect to the fee waivers.

Section 4. Tuition and Fee Waivers - Professional and Graduate Studies

- 4.1 West Virginia University may not have in effect at any time graduate and professional school fee waivers in a number which exceeds ten percent of the number of full-time equivalent graduate and professional students registered during the corresponding fall semester of the immediately preceding academic year. In addition to the above ten percent, all graduate assistants employed by West Virginia University may be granted a partial or full tuition and fee waiver.
- 4.2 Each graduate or professional school waiver entitles the recipient to attend West Virginia University without payment of all or part of the tuition and fees as may be prescribed by this policy for a period of time not to exceed the number of semesters normally required in the recipient's academic discipline.
- 4.3 The West Virginia University Board of Governors delegates to the President the authority to establish procedures for awarding partial or full graduate or professional fee waivers; determining the value of a waiver; issuing and canceling certificates entitling the recipients to the benefits thereof; and determining the rights and duties of the recipients with respect to the fee waivers. These procedures shall be consistent with those procedures in place as of the effective date of this policy unless otherwise approved by the Board of Governors pursuant to the provisions of West Virginia code §18B-1-6.
- 4.4 West Virginia University shall give priority consideration in awarding of graduate and professional fee waivers to students who are West Virginia residents. West Virginia University may give priority consideration in awarding of graduate fee waivers to faculty and staff members of West Virginia public and private colleges and universities.

Section 5. Annual Reports

- 5.1 The awarding of tuition and fee waivers shall be entered in the minutes of the meetings of the governing board annually.