

**WEST VIRGINIA UNIVERSITY**  
**BOARD OF GOVERNORS**

September 7, 2001

The second meeting of the West Virginia University Board of Governors was held at 1:30 p.m. on September 7, 2001 in the Rhododendron Room of the WVU Mountainlair. Board members in attendance were Cathy Armstrong, Hank Barnette, Sam Chico, Paul Gates, Terry Jones, Vaughn Kiger, Doug Leech, Joe Lopez, Paul Martinelli, Roy Nutter, Jeremy Posey, Tom Potter and Sandra Weese. Absent were Betty Chilton and Rod Thorn.

A number of WVU officers, regional campus officers and BOA members, and representatives of the press were also present:

From WVU:

President David C. Hardesty, Jr.;

Provost and Vice President for Academic Affairs and Research, Gerald Lang;

Vice President for Administration, Finance, and Human Resources, Scott Kelley;

Vice President for Student Affairs, Ken Gray;

Interim Executive Officer and General Counsel, Bobbie Brandt;

Interim Associate Vice President for Finance, Elizabeth Reynolds;

Associate Provost for Research, John Weete;

Associate Provost for Academic Programs, Rosemary Haggett;

Associate Vice President for Health Sciences-Finance, Jim Hackett;

Associate Vice President for Health Sciences, Bob Biddington;

Associate Vice President for Student Affairs and Dean of Students, Herman Moses;

Special Assistant to the President/Provost, Ginny Petersen;

Executive Assistant to the President, Sara Master;

Assistant Vice President for Facilities, Joe Fisher;

Assistant to the Vice President for Student Affairs, Mary Collins;

Assistant to the Vice President for Administration, Finance and Human Resources, Sherri Belmear;

Assistant Vice President for Human Resources, Myrtho Blanchard

Former General Counsel, and current faculty member, Jon Reed;

Senior Facilities Planner, Lynette Jones and

Data Network Specialist II, Tom Fortuna

From WVU at Parkersburg:

Erik Bitterbaum, Campus President and Regional Vice President, WVU.

From West Virginia University Institute of Technology:

Karen LaRoe, Campus President and Regional Vice President, WVU.

Mike Neese, Dean of Students and Assistant to the President.

Beverly Jo Harris, Provost of the Community College

Denise Kerby, Director of Budgets

Phad Epps, Member, West Virginia University Institute of Technology Board of Advisors

David Long, Member, West Virginia University Institute of Technology Board of Advisors

Onas Aliff, Member, West Virginia University Institute of Technology Board of Advisors

From Potomac State College of West Virginia University:  
Mary Rittling, Campus President and Regional Vice President, WVU.  
Dinah Courrier, Interim Dean for Curriculum and Instruction  
Reeves Taylor, Member, Potomac State College of West Virginia University Board of Advisors  
Denny Avers, Member, Potomac State College of West Virginia University Board of Advisors  
Linda Hicks, Member, Potomac State College of West Virginia University Board of Advisors  
Charles Kalbaugh, Member, Potomac State College of West Virginia University Board of Advisors  
Kris Warner, Member, Potomac State College of West Virginia University Board of Advisors  
Glenn Workman, Member, Potomac State College of West Virginia University Board of Advisors  
James Hoey, Member, Potomac State College of West Virginia University Board of Advisors  
Rebecca Wilkins, Member, Potomac State College of West Virginia University Board of Advisors

Members of the Press:  
Monte Maxwell, Dominion Post Newspaper  
Amy Quigley, WVU News Service

Prior to convening the meeting, the Chairman called for introductions of all those in the room, and extended a special welcome to the members of the Boards of Advisors from the Regional Campuses.

### **CALL TO ORDER**

The meeting was called to order by the Chairman, Vaughn Kiger. Jon Reed, former General Counsel, administered the Oath of Office to the board members present, to formalize the oath he had administered to board members over the phone at the previous meeting.

### **APPROVAL OF MINUTES**

Ms. Armstrong moved that the minutes of the meeting of July 11, 2001 be approved as written\*. The motion was seconded and carried. Mr. Barnette moved that the minutes of the Executive Committee meeting of August 30, 2001 be approved as written. The motion was seconded and carried.

### **EXECUTIVE COMMITTEE REPORT**

Mr. Barnette reviewed the minutes of the Executive Committee meeting of August 30, 2001 which were contained in the Board Agenda Book. He also reported that the Executive Committee met at 9:00 a.m. on September 7, 2001 to review and discuss six presidential goals and objectives with President David Hardesty.

## PRESIDENT'S REPORT

President David C. Hardesty, Jr. reported on a number of statistics from the beginning of the 2001 school year. (Official numbers will be released in October.)

- Enrollment at WVU – Morgantown was up by 841.
- Enrollment at all campuses was up by 1,463 students (Particularly significant in the face of declining high school graduates and a declining economy)
- Graduate Student enrollment was up by 129 students
- Nursing and Pharmacy increased the size of their classes to help meet State needs.
- Use of the Student Recreation Center has been excellent – over 19,000 visits in the first 10 days.
- Recreation Center usage varies by day of the week and the hour of the day.
- The Capital Campaign has raised \$175 million of its \$250 Million goal.
- Research funding last year reached \$88.7 million, a great start towards the 2003 goal of \$100 million.

Mr. Martinelli asked what dollar amount each student contributed to the economy of West Virginia. President Hardesty will try to get that information. Mr. Chico observed that BOG members might find it helpful to use the Student Recreation Center as it might provide an opportunity to interface more with students and staff. Mrs. Petersen mentioned that arrangements have been made for BOG members to tour the facility. The issue of possible use of the facility will be considered and reported to the board.

## COMMITTEE REPORTS

**Academic Affairs:** Mr. Potter reported that Dr. Eddie Reed, Director of the Mary Babb Randolph Cancer Center, had given a report on the Cancer Center that was both informative and impressive. He noted the Cancer Center focuses on five areas of treatment and research, and hopes to become one of the elite cancer centers to gain NCI designation in the next few years. Mr. Potter noted that the Academic Affairs Committee considered five action items and would be recommending them for approval.

**Business Affairs:** Mr. Lopez reported that the Business Affairs committee considered three action items, and heard a report on key indicators from Vice President for Administration, Finance and Human Resources, Scott Kelley. He noted that these indicators are designed to measure the pulse and health of the institution. Dr. Kelley reported that this is an evolutionary process, and that he would be discussing this more in the future, with guest speakers scheduled for November and February.

## RESPONSIBILITIES OF BOARD MEMBERS

Attorney Jon Reed presented an informational briefing on the duties of Governing Board members. He noted that the powers and duties described in West Virginia Code §18B-2A-4(e) are as follows: “. . . *Determine, control, supervise and manage the financial, business and education policies and affairs of the state institutions of higher education under its jurisdiction.*” General Areas of responsibility include: Mission, Presidential Appointment, Planning, Program

Review, Management, (Financial, Educational, Human Resources), Facilitating Independence, Communications, and acting as a “Court” of Appeals. He noted that these responsibilities are overlapping and intertwined, and that there are numerous other duties and responsibilities associated with various state and national statutes and regulations.

## **ACTION ITEMS**

**1. AAS Degree in Hospitality/Tourism at Potomac State College**

Mr. Potter moved that the West Virginia University Board of Governors approved the initiation of an Associate of Applied Science Degree in Tourism/Hospitality at Potomac State College of West Virginia University. The motion was seconded and carried. The proposal will be forwarded to the Higher Education Policy Commission for final approval.

**2. Guidelines for Program Review at West Virginia University**

Mr. Potter moved that the Guidelines for Program Review at West Virginia University be approved as presented. The motion was seconded and carried.

**3. Mission and Vision Statement for Potomac State College**

Mr. Potter moved that the Mission and Vision Statement for Potomac State College be approved as presented. The motion was seconded and carried.

**4. Reciprocity Agreement between West Virginia University at Parkersburg and Washington State Community College**

Mr. Potter moved that the Reciprocity Agreement between West Virginia University at Parkersburg and Washington State Community College in Marietta, Ohio be approved. The motion was seconded and carried. The agreement will be forwarded to the West Virginia Higher Education Policy Commission for final approval.

**5. Honorary Degree at West Virginia University at Parkersburg**

Mr. Potter moved that West Virginia University at Parkersburg be allowed to establish an Honorary Degree process as described. The motion was seconded and carried.

**6. Institutional Graduate and Professional Fee Waivers**

Mr. Lopez moved that the Board of Governors receive the report of the Institutional Graduate and Professional Fee Waivers for Summer Terms I and II, 2001. The motion was seconded and carried.

**7. Salary Improvement Plan, Fiscal Year 2001**

Mr. Lopez moved that the Salary Improvement Plan for Fiscal Year 2001 be approved. The motion was seconded and carried.

**8. Critical Retention Positions**

Mr. Lopez moved that the Board of Governors approve the transfer of twenty-eight nursing related positions deemed critical to the institution to non-classified status. The motion was seconded and carried.

## **POLICY COMMISSION ACTIVITIES**

President David Hardesty reported that the West Virginia Higher Education Policy Commission is working to determine which of the former Board of Trustee and Board of Directors rules to retain, to abolish or to transfer to the Governing Boards. He distributed a chart showing the recommendations the Policy Commission will be voting on at their next meeting. He also distributed three rules the Policy Commission has disseminated for 30 day public comment and noted their importance to the constituency representatives. (All attached)

## **BOARD OF GOVERNORS MEETING SPACE**

Vice President Scott Kelley reported that, as requested by the board, several locations around campus have been investigated as possible sites for Board of Governors meeting space and record retention. The Board is presently using meeting space in the Mountainlair, which is not a satisfactory long term option due to competing needs for meeting space. He discussed "One Waterfront", Oglebay Hall, and the Puritan House as options. He noted that the Puritan House has the most immediate potential, as it is centrally located, one of the core historic campus buildings, and is currently almost vacant. A decision as to its future use must be made during the next several months. It would require significant renovation. to comply with ADA requirements, fire code and meet other safety concerns regardless of the use to which it is put. Neither of the other two sites would be available in the near future.

Assistant Vice President for Facilities Joe Fisher described preliminary planning efforts to renovate Puritan House to provide a series of meeting rooms offices and guest quarters. The meeting rooms and guest suites would be available to the Board of Governors as well as to other campus groups.

Board members expressed their interest in having appropriate meeting space on campus, rather than at a more remote site, and noted the need to make many of the suggested infrastructure improvements to Puritan House regardless of its future use. Members also expressed interest in a facility that could be available for use by other groups. Mr. Kelley was questioned as to other potential uses of Puritan House and other acceptable space.

The topic will be discussed further at the October meeting.

## **EXECUTIVE SESSION**

Mr. Potter moved that the Board go into executive session pursuant to West Virginia Code §6-9A-4 to discuss board appointments and a personnel issue. The motion was seconded and carried without dissent, and the Board thereupon met in executive session. Following the discussion, Mr. Potter moved that the Board rise from executive session. The motion was seconded and carried.

## BOARD APPOINTMENTS

### 1. Potomac State College of West Virginia University Board of Advisors

Mr. Potter moved that the Board approve the appointment of Dr. Lyle A. Cox, Jr. to the Board of Advisors of Potomac State College of West Virginia University. The motion was seconded and carried.

### 2. West Virginia University Institute of Technology Board of Advisors

Mr. Potter moved that the Board approve the appointment of Ms. Elaine M. Chiles and Mr. Edward L. Robinson to the Board of Advisors of West Virginia University Institute of Technology. The motion was seconded and carried.

### 3. Caperton Center for Applied Technology

Mr. Potter moved that the Board approve the appointment of Mr. William M. Brown and Mr. Jack Murray to the Joint Administrative Board of the Caperton Center for Applied Technology. The motion was seconded and carried.

## MEMBER COMMENTS

Chairman Kiger welcomed Mr. Martinelli, Mr. Nutter, and Mr. Posey to the board. Future meeting dates and week-end activities were reviewed.

Mr. Posey noted his intent to have student input at future meetings, and several Board members commented on specific aspects of the meeting.

Mr. Gates mentioned that he had attempted to purchase books at the campus bookstore, and was offered a faculty/staff discount. Unsure whether this is appropriate, he declined the discount. He asked if BOG members may accept the faculty/staff discount at the bookstore. The Ethics law will be researched, and an answer determined.

Mr. Kiger noted that the history of the last Board of Governors would indicate that Boards that do a good job are given more powers as they prove themselves to be worthy stewards. He expressed his desire to see that pattern continue with this Board.

## ADJOURNMENT

The meeting was adjourned at 3:56 p.m.

Respectfully Submitted  
Cathy M. Armstrong, Secretary

**\*Unless otherwise stated, all motions were passed unanimously.**