

WEST VIRGINIA UNIVERSITY
BOARD OF GOVERNORS

September 5, 2003

The nineteenth meeting of the West Virginia University Board of Governors was held on September 5, 2003, in the Rhododendron Room of the Mountainlair. Board members in attendance were Hank Barnette, Charlie Battleson, Betty Chilton, Steve Goodwin, Russ Isaacs, Terry Jones, Vaughn Kiger, Joe Lopez, Parry Petroplus, Michael Vetere, and Chris Wilkinson. Paul Gates, Doug Leech, Paul Martinelli, and Rod Thorn were absent and excused.

A number of WVU officers, regional campus officers and representatives of the press were also present including:

From WVU:

President David C. Hardesty, Jr.;

Provost and Vice President for Academic Affairs and Research, Gerald Lang;

Vice President for Administration, Finance & Human Resources, Scott Kelley;

Vice President for Student Affairs, Ken Gray;

Vice President for Health Sciences, Bob D'Alessandri;

General Counsel, Tom Dorer;

Chief of Staff, Margaret Phillips;

Executive Officers for Social Justice, Jennifer McIntosh;

Special Assistant to the President, David Miller;

Associate Provost, Russ Dean;

Associate Provost for Academic Programs, Rosemary Haggett;

Associate Provost for Extension & Public Service, Larry Cote;

Associate Provost for Information Technology, Syd Morrison; (interim)

Associate Vice President for Student Affairs, Amir Mohammadi

Associate Vice President for Finance, Gary Rogers;

Associate Vice President for Health Sciences, Bob Biddington;

Sr. Associate Vice President for Health Sciences, Fred Butcher;

Associate Vice President for Health Sciences, Finance, Jim Hackett;

Associate Vice President for HSC Facilities, Bob Carubia;

Associate Vice President for Research, Thomas Saba;

Assistant Vice President for Facilities, Joe Fisher;

Assistant Vice President for Planning, Narvel Weese;

Assistant Vice President for Human Resources, Myrtho Blanchard;

Assistant Vice President for Enrollment Management, Brenda Thompson;

Dean of Extended Learning, Sue Day-Perroots;

Dean of Students, David Stewart;

Special Assistant to the President/Provost, & Assistant BOG Secretary, Ginny Petersen;

Assistant to the Associate Vice President for Finance, Liz Reynolds;

Director, Internal Audit, Bill Quigley;

Director of University News Service, Becky Lofstead;

President, WVU Staff Council, Terry Nebel;

Special Assistant to the Chief of Staff, Jennifer Fisher;

Executive Assistant to the President, Sara Master;

Member, Enrollment Management Council, Roberta Dean;

Member, Enrollment Management Council, Keith Garbutt;

From WVU at Parkersburg:

Joe Badgley, Interim Campus President and Regional Vice President, WVU

From West Virginia University Institute of Technology:

Karen LaRoe, Campus President and Regional Vice President, WVU;

Lanny Janeksela, Vice President for Academic Affairs;

Mike Neese, Assistant to the President and Dean of Students;

Jo Harris, Provost, Community and Technical College;

Denise Kerby, Budget Officer;

From Potomac State College of West Virginia University:

Kerry Odell, Interim Campus President and Regional Vice President, WVU;

A number of members of the Press were also present.

CALL TO ORDER

The meeting was called to order by Board Chairman, Hank Barnette at 9:00 a.m.

EXECUTIVE SESSION

Mr. Lopez moved that the West Virginia University Board of Governors go into executive session pursuant to West Virginia Code §6-9A-4(2)(A) to discuss personnel and management issues. The motion was seconded and passed, and the Board thereupon met in executive session. Following the discussion, Mr. Lopez moved that the Board rise from executive session. The motion was seconded and passed.

RECESS

Chairman Barnette declared the meeting in recess until 12:30 p.m. to allow committees to meet. The meeting reconvened at 12:30 p.m.

SWEARING IN OF NEW MEMBERS

General Counsel, Tom Dorer administered an oath of office to four new members of the Board of Governors, Charlie Battleson, Russell Isaacs, Michael Vetere, and Christopher Wilkinson

APPROVAL OF MINUTES

Mr. Jones moved that the minutes of the meeting of June 6, 2003 be approved as written. The motion was seconded and passed*.

CHAIRMAN'S COMMENTS

Mr. Barnette welcomed the new members to the Board of Governors, and thanked them for their willingness to serve. He reported that he and President Hardesty had held a briefing

***Unless otherwise stated, all motions were passed unanimously.**

session with the four new members of the Board. He also noted the recent death of Thad Epps, Chairman of the Board of Advisors for West Virginia University Institute of Technology, and acknowledged his service to West Virginia University.

Joe Lopez moved that resolutions of thanks be authorized by the Board commending Tom Potter and Ted Mattern for their service on the Board of Governors. The motion was approved unanimously.

PRESIDENT'S COMMENTS

President David Hardesty presented a major address titled: *The Tipping Point* in which he described the progress of WVU, as well as the adverse effect that disproportionate cuts in state funding is having on West Virginia University.

Following the President's report, Mrs. Chilton moved and it was seconded that the Board of Governors adopt President Hardesty's report and support its points, and the following resolution was unanimously adopted by the Board:

Resolved:

The Board finds that any additional reallocations of state appropriations away from higher education and West Virginia University and its campuses will work to the detriment of the State and its citizens by undermining opportunities for economic recovery, limiting access to higher education, diminishing services to the State performed by the institution, and denying future generations of West Virginians a fair opportunity for obtaining a state-supported higher education at a reasonable cost.

Resolved further that:

The Board of Governors of West Virginia University endorses a public policy of no further reallocations of state appropriations away from higher education and West Virginia University and its campuses, and urges all state policy makers and concerned citizens to use their best efforts to avoid such reallocations.

Resolved further that:

The Board Chair and the President of the University, or their designees, are authorized to convey the action of the Board to the constituencies of the institution and each of its campuses, the Governor, members of the West Virginia Legislature, and such other persons and organizations as may be in a position to urge the adoption of this policy.

President Hardesty also noted that he had submitted his Goals and Objectives for the year to the Board, after consultation with the Board Chairman.

PROVOST'S COMMENTS

Provost Gerald Lang reported that the University will undergo its ten year accreditation review in April, 2004, and that the draft of the institution's self-study will be out for review over the next few months. He urged board members to review the document.

Dr. Lang also noted that the Board Agenda Book included articles on Tuition and Fee Increases, a Post-Baccalaureate Placement Task Force recently constituted, and the Potomac State College Transition Steering Committee and its agenda.

Provost Lang also noted that he would like Board permission to hire a new executive officer for the Potomac State College campus after the transition plan has developed to the point where the duties of such an officer could be more fully described in a position description. He noted that this would also allow the campus to attract stronger candidates for the position. Terry Jones noted that the Executive Committee had discussed this issue, and also felt that this was the best business decision. Mr. Jones moved that the Board accept this plan for hiring the new administrator. The motion was seconded and approved.

OTHER VICE PRESIDENT COMMENTS

Vice President for Student Affairs, Ken Gray, introduced Dr. David Stewart as the newly appointed Dean of Students.

COMMITTEE REPORTS

Executive: Hank Barnette reported that the Executive Committee had received a report on the activities of the Governmental Relations Committee. They also discussed the President's Goals and Objectives, the Conflict of Interest form, a possible deferred contingent retirement benefit plan for presidents, and plans for hiring campus executives at WVU at Parkersburg and Potomac State College of WVU. A report on athletics was given during the Board dinner.

Academic Affairs: Terry Jones, reporting for the Academic Affairs committee, thanked Rosemary Haggett for her service to the committee and noted her impending departure from West Virginia University. He reported that the Academic Affairs Committee had dealt with six action items and heard reports on a survey of students graduating in 2003, and the accreditation self-study.

Business Affairs: Joe Lopez reported that the Business Affairs Committee had considered seven action items and would be recommending them to the full board for approval.

Student Affairs: Betty Chilton reported that the Student Affairs committee had heard a report on the Fatal Vision program at West Virginia University Institute of Technology. She commended the dedicated officers that tailor the program to the target audience, and noted that it has gained a reputation as a powerful and influential tool as an alcohol awareness program.

University Relations: Terry Jones noted that in Carolyn Curry's absence, Margie Phillips and members of the Institutional Advancement staff had presented an informative program on Communications and Integrated Marketing initiatives at West Virginia University. Committee members had been shown the new WVU Website, new printed material and a recruitment CD, and video bites from the Stream of the Week program.

Nominating: Terry Jones reported that the Nominating Committee proposed the name of Doug Leech to fill the vacant position of Vice Chair of the Board. Vaughn Kiger moved adoption of the report, and the motion was approved.

ACTION ITEMS

Based on discussions of each item at the respective Committee meeting, and an explanation of each to the full board, fifteen actions were recommended for approval by the appropriate committee. Mr. Barnette asked for final discussion on any action item.

There being no further questions, upon motion duly made and seconded, the following items were approved unanimously.

1. Appointment to the Joint Administrative Board of the Caperton Center.

Resolved: That the West Virginia University Board of Governors reappoints William M. Brown to the Joint Administrative Board of the Caperton Center for Applied Technology for a term ending September 30, 2006. The motion was seconded and passed.

2. Extension of a Leave of Absence.

Resolved: The West Virginia University Board of Governors approves an extension of a leave of absence, for a period ending no later than October 15, 2004, for a tenured professor, with the President to work out the details and report at a future date. The motion was seconded and passed.

3. Adoption of BOG Policy 12: Adjunct Faculty

Resolved: The West Virginia University Board of Governors adopt a new BOG Policy regarding Adjunct Faculty. The motion was seconded and passed.

4. Approval of an AS Degree in Computer Science

Resolved: The West Virginia University Board of Governors approves an AS Degree in Computer Science at West Virginia University Institute of Technology Community and Technical College. The motion was seconded and passed.

5. Approval of a Change in the University's Admission Requirements

Resolved: The West Virginia University Board of Governors change the WVU Admission policy to require the written component of the ACT/SAT entrance exams beginning in the Fall, 2006. The motion was seconded and passed.

6. Adoption of Policy 14: Reduced Tuition and Fee Program for those over age 65

Resolved: The West Virginia University Board of Governors approves Policy 14: *Reduced Tuition and Fee Program for State Residents who are at least Sixty-Five years of Age*. The motion was seconded and passed.

7. Adoption of Policy 15: Student Academic Rights

Resolved: The West Virginia University Board of Governors approves Policy 15: *Student Academic Rights*. The motion was seconded and passed.

8. Approval of the Design for the Learning Center at the Health Sciences Center

Resolved: The West Virginia University Board of Governors approves the design for the Learning Center Project at the Robert C. Byrd Health Sciences Center, and authorizes the University to proceed with detailed design and construction bids. The motion was seconded and passed.

9. Approval of Plans for the Mountainlair Garage/Plaza Project

Resolved: The West Virginia University Board of Governors approves the proposed renovation of West Virginia University's Mountainlair Plaza and Parking Structure, based on funding availability from existing operating funds and bond issues. The motion was seconded and passed.

10. Acceptance of Institutional Fee Waiver Reports

Resolved: The West Virginia University Board of Governors enter the report of the Institutional Undergraduate Fee Waivers for Spring 2003, at West Virginia University, West Virginia University Institute of Technology, West Virginia University at Parkersburg, and Potomac State College of West Virginia University into its minutes and authorize the forwarding of the required report to the legislative auditor. The motion was seconded and passed.

11. Adoption of Emergency Rule Policy 13: Part Time Classified Employees

Resolved: The West Virginia University Board of Governors adopt an Emergency Rule on Part Time Classified Employees, and put the rule out for a second comment period. The motion was seconded and passed.

12. Adoption of Policy 16: Use of Institutional Facilities

Resolved: The West Virginia University Board of Governors adopts Policy 16: *Use of Institutional Facilities*. The motion was seconded and passed.

13. Adoption of Policy 17: Ethics

Resolved: The West Virginia University Board of Governors adopts Policy 17: *Ethics*. The motion was seconded and passed.

14. Adoption of Policy 18: Alcoholic Beverages on the Campuses

Resolved: The West Virginia University Board of Governors adopts Policy 18: *Alcoholic Beverages on the Campuses*. The motion was seconded and passed.

15. Adoption of Search Process for Campus President at WVU at Parkersburg

Resolved: The West Virginia University Board of Governors adopt the procedure to be used in the search for the new campus president of West Virginia University at Parkersburg. The motion was seconded and passed.

INFORMATION ITEMS

2004 Budget and Capital Plan

Vice President Scott Kelley presented the annual financial plan for the University, including the manner in which the budget reductions will be met. Russell Isaacs moved that the Board receive and approve the 2004 Budget and Capital Plan as presented. The motion was seconded and passed.

Chairman Barnette asked that the Board be kept informed on how well the University was doing in following the plan, and asked specifically for information on the consequences of cost reduction and the lost opportunities associated with reduced state appropriations.

Annual Report of West Virginia University Institute of Technology

President Karen LaRoe gave her annual report to the Board of Governors, noting a number of recent successes and achievements and highlighting a number of problems still needing improvement. She noted enrollment as a particular concern, and announced that they were contracting with Noel Levitz firm to work with them on recruitment strategies.

Mr. Lopez commended President LaRoe on the schools successes, and asked for an update in six months on the enrollment issue.

The report on West Virginia University Institute of Technology Community and Technical College, to be given by Provost Jo Harris, was delayed until a future meeting.

OTHER BUSINESS

President Hardesty noted that a West Virginia University alumna, Karen Evans, has recently been named the Chief Information Officer of the United States Government. Mr. Lopez noted that another WVU grad, Peggy Shaffino is on Secretary of State Colin Powell's staff.

Mr. Barnette asked that, to the extent possible, materials to be presented at BOG meetings be included in agenda books mailed in advance of the meetings so that Board members have an opportunity to review them before the meetings.

NEXT MEETING

Mr. Barnette noted the next meeting will be on October 2-3, 2003.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:00 p.m.

Virginia Petersen
Assistant Secretary

RESOLUTION HONORING

John T. Mattern

WHEREAS: John T. Mattern was duly appointed to the West Virginia University Board of Governors by West Virginia Governor Bob Wise; and

WHEREAS: John T. Mattern was a faithful and contributing member of the 2002– 2003 West Virginia University Board of Governors, and

WHEREAS: John T. Mattern ably represented the interests of secondary education and the concerns of the people of West Virginia and the State of West Virginia while serving on the West Virginia University Board of Governors;

NOW THEREFORE, BE IT RESOLVED: That the West Virginia University Board of Governors wishes to express its thanks and appreciation to John T. Mattern for his service on the Board during its initial years of governance.

Curtis H. Barnette
Chairman

RESOLUTION HONORING
Thomas E. Potter

WHEREAS: Thomas E. Potter was duly appointed to the West Virginia University Board of Governors by Governor Cecil H. Underwood; and

WHEREAS: By virtue of this appointment Thomas E. Potter also served on the West Virginia University Board of Advisors for the year 2000 – 2001; and

WHEREAS: Thomas E. Potter was a faithful and contributing member of both the Board of Advisors and the West Virginia University Board of Governors from 2001 - 2003, and

WHEREAS: Thomas E. Potter willingly accepted extra duties by serving as Academic Affairs Committee Chairman and as Vice Chairman of the Board; and

WHEREAS: Thomas E. Potter ably represented the interests and concerns of the citizens of the State of West Virginia while serving on the West Virginia University Board of Governors;

NOW THEREFORE, BE IT RESOLVED: That the West Virginia University Board of Governors wishes to express its thanks and appreciation to Thomas E. Potter for his service on the Board during its initial years of governance, and wishes him well in his future endeavors.

Curtis H. Barnette
Chairman