

**WEST VIRGINIA UNIVERSITY**  
**BOARD OF GOVERNORS**

September 6, 2002

The twelfth meeting of the West Virginia University Board of Governors was held at 1:00 p.m. on September 6, 2002 in the Rhododendron Room of the West Virginia University Mountainlair. Board members in attendance were Hank Barnette, Betty Chilton, Stan Cohen, Paul Gates, Steve Goodwin, Chris Gregory, Terry Jones, Vaughn Kiger, Doug Leech, Joe Lopez, Ted Mattern, Parry Petroplus and Tom Potter. Paul Martinelli and Rod Thorn were excused and unable to attend.

A number of WVU officers, regional campus officers and representatives of the press were also present including:

From WVU:

President David C. Hardesty, Jr.;

Provost and Vice President for Academic Affairs and Research, Gerald Lang;

Vice President for Administration, Finance, and Human Resources, Scott Kelley;

Vice President for Student Affairs, Ken Gray

Vice President for Institutional Advancement, Carolyn Curry

Chief of Staff, Margaret Phillips

General Counsel, Tom Dorer

Associate Vice President for Student Affairs and Dean of Students, Herman Moses;

Associate Vice President for Finance, Gary Rogers

Assistant Vice President for Human Resources, Myrtho Blanchard

Sr. Associate Vice President for Health Sciences, Fred Butcher

Associate Vice President for Health Sciences, Bob Biddington

Special Assistant to the President, David Miller

Special Assistant to the President/Provost, Ginny Petersen;

Executive Assistant to the President, Sara Master;

Special Assistant to the Chief of Staff, Jennifer Fisher

Assistant to the Vice President for Administration, Finance and Human Resources, Sherri Belmear;

Director of University News Service, Becky Lofstead;

Outside Counsel, Andrew Fusco;

Faculty Member Jon Reed.

From WVU at Parkersburg:

Erik Bitterbaum, Campus President and Regional Vice President, WVU

From West Virginia University Institute of Technology:

Karen LaRoe, Campus President and Regional Vice President, WVU

Beverly Jo Harris, Provost of the Community College

Steve Goodman, Interim Executive Vice President for Academic Affairs

Mike Neese, Assistant to the President and Dean of Students

Denise Kerby, Budget Officer

From Potomac State College of West Virginia University:

Mary Rittling, Campus President and Regional Vice President, WVU.

Several members of the Press and others were also present.

## **CALL TO ORDER**

The meeting was called to order by Chairman Hank Barnette.

## **SWEARING IN OF NEW MEMBER**

Newly appointed members Steve Goodwin and Ted Mattern and new constituency members Stanley Cohen and Chris Gregory were welcomed. They verified that they had been duly sworn in during the telephone meeting of August 7, 2002.

## **APPROVAL OF MINUTES**

Mr. Goodwin moved that the minutes of the meetings of June 7, 2002 and August 7, 2002 be approved as written. The motion was seconded and approved.\*

## **CHAIRMAN'S REMARKS**

Mr. Barnette thanked the other Board members for their willingness to serve on the Board, and said that he considers it a great honor to serve as the chairman. He is looking forward to working with the members of the Board, and with President Hardesty, his Staff, and others.

Mr. Barnette reported that with President Hardesty's full support, he is meeting individually with the President, his Staff, the Deans, the President's of the Regional Campuses, Governor Wise and his staff, Chancellor Mullen, Secretary Goodwin and Chairman Jones – to personally extend to them the support of this Board and to listen to their views. He will report to the Board on these meetings when they are completed.

Mr. Barnette described WVU's Mission as being a (1) student centered learning community meeting the changing needs of (2) West Virginia and (3) the Nation through (4) teaching (5) research (6) service and (7) technology. The Board of Governors' basic mission is that of general supervision and control over the academic and business affairs of the University.

He noted that, in order for the Board to discharge its responsibilities, members should

- 1.) Take as a Board those actions required by law and by the best practices of similar governing boards, to advance the interests of the University.
- 2) Oversee and evaluate the actions of the President, his Staff, and WVU.
- 3) Advise and support the President and his Staff and others.
- 4) Be advocates for WVU and the State.

Mr. Barnette suggested that board members can discharge their responsibilities in many ways, including:

- 1) Personally conducting themselves with the highest standards of integrity;
- 2) Complying with the Ethics Act and applicable laws and best practices;
- 3) Actively participating in Board and committee meetings;
- 4) Actively supporting the State, WVU, the President and officers of the University and others;
- 5) Being informed, i.e.: doing Board homework about the University;
- 6) Meeting with the President, his staff, and others;
- 7) Visiting sites of interest and concern to the University; and
- 8) Considering personal support for the Campaign for WVU.

He reported that he intends to hold a Board Evaluation Session later next year.

**\*Unless otherwise stated, all motions were passed unanimously.**

Mr. Barnette also pointed out that, according to the Board Operating Procedures, the President is the CEO of the University and the spokesperson for the University, the Board can only act collectively as a Board, and the Chairman of the Board is the spokesperson for the Board.

### **PRESIDENT'S REPORT**

President Hardesty introduced Jacqueline Swansinger, a Professor from the State University of New York – Fredonia, who is at West Virginia University for the academic year as a visiting ACE Fellow.

President Hardesty presented each member of the board with a copy of his annual report to the Board of Governors for FY 2001-2002. He reported the breaking of three records at the University in the same year – freshmen enrollment, research funding, and fundraising. He reviewed each of the 2001-2002 goals reflected in the annual report, and commented on some of the highlights under each goal.

President Hardesty also noted that his goals for FY 2002-2003 had been worked out with the assistance of Chairman Barnette and were presented for adoption and approval. He commented that while they are listed as Presidential goals, it takes the entire WVU team to achieve them.

Chairman Barnette moved that the Boards' minutes reflect the Board's commendation and appreciation for the outstanding job done by the President, his wife, and his Staff and for all they have accomplished during the year. The motion was seconded and passed.

Mr. Jones noted that one of the goals for 2002-2003 presents an opportunity to provide leadership to the state, which is appropriate for a Flagship Institution.

Mr. Potter moved that the 2002-2003 Goals and Objectives be approved. The motion was seconded and passed.

President Hardesty's final comments were about the status of the *Promise Scholarship* program in West Virginia, noting that almost 60% of all WV freshmen have these scholarships. He suggested the scholarship program will have an impact on recruiting, the qualification of new students and the number of students in the Honors program. He noted that the University will continue to monitor the program, but believed that *Promise* has promise.

### **COMMITTEE REPORTS**

**Executive:** Hank Barnette reported that the executive committee met at 5:15 p.m. on Sept 5, 2002 with all members present, and heard a preview of President Hardesty's annual report to the Board. The Executive Committee also discussed the President's Goals and Objectives for 2002-2003 and had a preliminary discussion regarding presidential compensation and benefits, and the President's contract of employment.

**Academic Affairs:** Paul Gates reported that the Academic Affairs committee heard a report on the Honors Program and the Student Service Learning programs at West Virginia University.

**Business Affairs:** Joe Lopez reported that the Business Affairs committee heard a report about the planning underway at the University in view of the possible reduction in support by the State in 2003-2004. He then asked Scott Kelley to complete the committee's report by discussing the key financial indicators. Mr. Kelley noted that the yearly indicators were very good. Mr. Barnette commented on the financial information and asked for the addition of a column showing last years status and variance.

Dr. Kelley introduced Gary Rogers who asked the Board to amend the terms of the WVU Travel Policy to reflect new rates recently approved by the State. Dr. Gates moved that the modifications be approved. The motion was seconded and passed.

**Student Affairs:** Betty Chilton reported that the Student Affairs committee heard a report from Vice President Gray, Brenda Thompson, Amir Mohammadi and David Stewart on the challenges presented by the large freshman class on scheduling, housing, orientation, and the steps the University has taken to facilitate the beginning of the school year.

**University Relations:** Terry Jones reported that the Student Affairs Committee and the University Relations Committee had met jointly to hear a presentation by Tom Dorer and a discussion of the reasons for and the reasons against a freedom of expression policy, and that the University Relations committee then heard a report on the MIX (Mountaineer Information Express) and its usefulness to both students and faculty.

## INFORMATION ITEMS

Karen LaRoe, President of West Virginia University Institute of Technology, introduced her Staff, and gave an excellent overview of the status of the West Virginia University Institute of Technology. She noted, among other things (See attached slides), that graduates of WVUIT had the highest starting salaries of graduates of any in-state schools the past year. WVU was second.

President Hardesty noted that when West Virginia University Institute of Technology joined WVU in 1996 it was going through some very difficult times. He commended the institution on the progress it has made in becoming more financially stable and attractive to students.

## ACTION ITEMS

### **1. Approval of the BOG Operating Procedures.**

Mr. Leech reported that the Executive Committee had discussed the proposed Operating Procedures and recommended their approval. He then moved that the West Virginia University Board of Governors approve the Board of Governors Operating Procedures. The motion was seconded and passed.

### **2. Approval of the Board of Governors Schedule of Recurring BOG Agenda Subjects.**

Mr. Leech reported that the Executive Committee had discussed the proposed Schedule of Recurring BOG Agenda Subjects and recommended its approval. He then moved that the West Virginia University Board of Governors approve the proposed Schedule of Recurring BOG Agenda Subjects. The motion was seconded and passed.

**3. Approval of Updates to Seven Policies.**

Dr. Gates reported that the Executive Committee had discussed the proposed policy updates and moved that the West Virginia University Board of Governors approve the updates made to seven policies inherited from the Board of Trustees as follows. The motion was seconded and passed. (See <http://www.wvu.edu/~bog/bogpolicies.htm> for approved policies)

<b>Prior Series</b>	<b>Title</b>
Series 2	Change in Administrative Organization
Series 6	Naming of Buildings
Series 20	Grade Point Average for Associate and Baccalaureate Degrees
Series 26	Holidays
Series 47	Travel
Series 50	Assignment of Academic Credit and Financing – Non-credit Instruction
Series 57	Student Rights and Responsibilities

**4. Approval of a Waiver Report.**

On behalf of the Academic Affairs Committee, Dr. Gates moved that the West Virginia University Board of Governors enter the report of the Institutional Undergraduate Fee Waivers for Spring 2002, at West Virginia University, West Virginia University at Parkersburg, West Virginia University Institute of Technology, and Potomac State College of West Virginia University into its minutes, and authorize the forwarding of the required report to the legislative auditor. The motion was seconded and passed.

**5. Permission to Purchase Building for West Virginia University at Parkersburg.**

On behalf of the Business Affairs Committee which had reviewed the matter earlier, Mr. Leech moved that the West Virginia University Board of Governors approve the purchase and renovation of property in Ripley for the expansion of the Jackson County Center of West Virginia University at Parkersburg, as funded by the Legislative Digest. The motion was seconded and passed.

**6. Postponement of action on the Freedom of Expression Policy.**

Mr. Barnette noted that in view of the discussion earlier in the day on the Freedom of Expression Policy, a decision on the Policy would be postponed until a future meeting of the Board.

**EXECUTIVE SESSION**

Mr. Potter moved that the West Virginia University Board of Governors go into executive session pursuant to West Virginia Code §6-9A-4(2)(A) to discuss personnel issues. The motion was seconded and passed, and the Board thereupon met in executive session. Following the discussion, Mr. Potter moved that the Board rise from executive session. The motion was seconded and passed.

## FURTHER ACTION ITEMS

Based on discussions in Executive Session, three additional action items were presented:

**7. Caperton Center Appointment, West Virginia University at Parkersburg.**

Dr. Gates moved that the West Virginia University Board of Governors approve the appointment of Cindy Springer to the Joint Administrative Board for the Caperton Center for Applied Technology to fill a three-year term ending September 30, 2005, and the appointment of John Sjostedt as Chair of the Joint Administrative Board to a three-year term ending September 30, 2005, as prescribed in §18B-3-4 of State Code. The motion was seconded and passed.

**8. BOA Appointment, West Virginia University at Parkersburg.**

Dr. Gates moved that the West Virginia University Board of Governors approve the appointment of Michael Hastings to the Board of Advisors of West Virginia University at Parkersburg. The motion was seconded and passed.

**9. BOA Appointment, Potomac State College of West Virginia University.**

Dr. Gates moved that the West Virginia University Board of Governors approve the appointment of Truman Wolfe to the Board of Advisors of Potomac State College of West Virginia University. The motion was seconded and passed.

## NEW BUSINESS

Mr. Barnette moved the adoption of resolutions honoring former Board Chairman Vaughn Kiger and former members Cathy Armstrong, Samuel Chico, and Sandra Weese. The motion was seconded and passed. (Resolutions are attached.)

Mr. Barnette noted that he will not be able to attend the next BOG meeting on October 4, 2002 and asked Mr. Potter to serve as chairman for the meeting.

## ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 4:00 p.m.

Virginia Petersen  
Assistant Secretary