

**WEST VIRGINIA UNIVERSITY**  
**BOARD OF GOVERNORS**

December 20, 2013

The one hundred eighteenth meeting of the West Virginia University Board of Governors (scheduled as a telephone meeting) was held on December 20, 2013, with the call originating in Room 324 of Mountaineer Station on the WVU Evansdale Campus. Board members in attendance/participating included: Rob Alsop, David Alvarez, Ryan Campione, Ellen Cappellanti, Dr. Lisa DiBartolomeo, James W. Dailey, II, Thomas Flaherty, Dr. Robert Griffith, Diane Lewis, Dixie Martinelli, Andrew A. Payne, III, J. Robert (J.R.) Rogers, and William Wilmoth. Board members, Raymond Lane, William Nutting and Ed Robinson, were absent and excused.

**WVU officers and representatives participating included:**

Provost and Vice President for Academic Affairs, Michele Wheatly;  
Vice President for Legal Affairs and General Counsel & Assistant BOG  
Secretary, William H. Hutchens, III;  
Vice President for Administration and Finance, Narvel Weese;  
Executive Officer for Policy Development, Jennifer Fisher;  
Vice President for Human Resources, Margaret Phillips;  
Executive Director, Compensation Administration, Sheila Seccurro;  
Vice President for University Relations, Sharon Martin;  
Assistant Vice President for University Communications, Becky Lofstead  
Director of University Relations/News, John Bolt;  
Executive Assistant, Office of the President, Amy Garbrick; and,  
Special Assistant to the Board of Governors, Valerie Lopez.

**Members of the Press were also present.**

**CALL TO ORDER**

The meeting was called to order by Board Chairman, James W. Dailey, II at 10:05 a.m. A roll call was taken to determine who was in attendance and a quorum established.

Chairman Dailey thanked all Board members who attended the farewell reception held for the Clements family last evening. He also expressed his appreciation to those Board members present during today's meeting who will also participate as part of the platform party during the university's graduation services this afternoon.

**EXECUTIVE SESSION**

Chairman Dailey requested a motion that the Board go into Executive Session, under authority in West Virginia Code §§ 6-9A-4(b)2(A), (b)(10) and (b)(12) to discuss: a. Personnel issues, b. Legal matters, c. Desired Presidential Attributes/Characteristics, e. Approval of Honorary Degree Candidates, and/or e. Matters Not Considered Public Records

The motion was made by Rob Alsop, seconded by William Wilmoth, and passed. Following the conclusion of Executive Session, Dr. Lisa DiBartolomeo moved that the Board reconvene into regular session. This motion was seconded by Ellen Cappellanti, and passed.

## **DISCUSSIONS EMANATING FROM EXECUTIVE SESSION**

Chairman Dailey requested a motion to approve the Honorary Degree candidates discussed during today's Executive Session, with a notation that the persons to be honored will be announced at a later date. This motion was made by David Alvarez, seconded by Dixie Martinelli, and passed. It was noted that Board members, Andrew A. Payne, III and Ryan Campione, abstained from the vote on the honorary degree candidates since they were members of the Nominating Committee involved in this process.

Chairman Dailey announced that during Executive Session the Board also discussed the draft proposed presidential characteristics and qualities. The West Virginia Higher Education Policy Commission (HEPC)'s Guidelines for Governing Boards in Employing and Evaluating Presidents provide that the Board must solicit input as to the best characteristics and qualities of the President from its constituencies and utilize those in selecting and evaluating the candidates. In these regards, Chairman Dailey provided the following background information:

- On December 3, 2013, as set forth in the approved Presidential Search Procedure, Chairman Dailey began soliciting input regarding the statement of desired characteristics and qualities for the permanent President. Specifically, he asked the constituency groups to add and/or modify the statement of desired characteristics and qualities that had already been utilized to select the current President. Those characteristics and qualities focused on Integrity, Leadership, Experience, Scholarship, and Vision.
- Input was received from the faculty and, based on that input, changes were made to better reflect the complexity of the institution and the University's commitment to initiatives that improve student opportunities. Additionally, a few stylistic edits were suggested and incorporated into the draft that is now being submitted to the Board for approval and submission to the Presidential Search Committee for further development and publication, as appropriate.

Chairman Dailey requested a motion to ratify the action taken during today's Executive Session. Board member David Alvarez moved that the Board approve the presidential characteristics and qualities, as presented, and that the Board Chair submit the presidential characteristics and qualities to the Presidential Search Committee, once constituted, for further development and publication, as appropriate. This motion was seconded by J. Robert (J.R.) Rogers, and passed unanimously. Chairman Dailey also noted that following today's meeting the approved presidential characteristics and qualities will be posted and distributed publicly.

Below are the final, approved Presidential Characteristics & Qualities:



WEST VIRGINIA UNIVERSITY  
PRESIDENTIAL CHARACTERISTICS & QUALITIES

The successful presidential candidate will demonstrate:

Integrity

- A record of commitment to the highest ethical standards.
- Impeccable integrity and character, who is approachable, caring, and trustworthy.
- A genuine respect for people and the highest ideals of a university.

Leadership

- Leadership ability and experience managing complex organizations.
- A positive leadership style, with the ability to inspire and lead others and to promote a positive image of WVU nationally.
- Passionate, skilled, and visionary leadership to advance the University's efforts in creating a culture that embraces and promotes diversity.
- Maturity of judgment and courage to be decisive and make tough choices when necessary for the health of the institution.
- Appropriate experiences and skills to deal effectively with multiple constituencies both inside and outside the University, as well as to articulate persuasively the resource needs of WVU.
- Strong interpersonal skills and excellent communication skills, both verbal and written.
- An ability to understand and create the organizational culture needed to promote academic excellence, collegiality among all elements of the university community, and excellence in performance by administrators, faculty, staff, and students.

Experience

- Experience in both state and national settings and an integral understanding of the function and mission of a land-grant university.
- Understanding and ability to manage the complexity of a research university with a comprehensive academic medical center and a national intercollegiate athletics program.
- Knowledge of higher education in the U.S. and a commitment to raising WVU's national profile.
- Demonstrated fund-raising abilities.

Scholarship

- A scholar and leader with national distinction who has experience in academic affairs and brings a strong devotion to working effectively with faculty, staff, and students, as well as the public and the wider community of scholars.
- A visionary leader with an understanding of what it takes to foster an environment conducive to world-class, highly competitive research.
- A record of commitment to students and education, as well as research and service.

Vision

- A dedication to the mission of WVU in West Virginia, as well as a strong vision of how WVU can rise in status as a research university.
- A commitment to quality as the priority in academics, scholarship, and administration.
- A clear vision of service to the needs of the University and the ability to clearly communicate those needs and goals.
- A vision for and commitment to improving faculty and staff retention and recruitment.

- A commitment to initiatives that improve opportunities for students, including, but not limited to, recruiting and career-development initiatives.

## **INFORMATION ITEMS**

There were no questions or concerns expressed by any Board members pertaining to the Information Items contained within today's meeting agenda.

## **CONSENT AGENDA**

Chairman Dailey noted the addition of Item 5(f) within today's Consent Agenda (namely Approve Committee Member Substitution and New Committee Chair) and called for discussion of any of the Consent Agenda items. There being none, Andrew A. Payne, III moved that the Board accept all of the Consent Agenda items, as presented. This motion was seconded by Ellen Cappellanti, and passed.

Thereupon, the following Consent Agenda items were approved:

**1. Approval of New Degree Program: Hospitality and Tourism Management, WVU**

Resolved: That the West Virginia University Board of Governors approves the creation of a BSBA in Hospitality and Tourism Management in the College of Business and Economics.

**2. For Information: Graduate Majors for the Ph.D. in Kinesiology in the College of Physical Activity and Sport Sciences**

Resolved: That the West Virginia University Board of Governors approves the creation of two majors (Sport and Exercise Psychology and Coaching and Teaching Studies) within the Ph.D. in Kinesiology program in the College of Physical Activity and Sport Sciences.

**3. For Information: Graduate Majors for the Ph.D. in Public Health Sciences: Biostatistics, Epidemiology, Occupational and Environmental Health Sciences, Social and Behavioral Science**

Resolved: That the West Virginia University Board of Governors approves the creation of the above listed four majors within the Ph.D. in Public Health Sciences program in the School of Public Health.

**4. Notice of Proposed Rulemaking, West Virginia University Board of Governors Policy 49, Employment of Minors.**

Resolved: That the West Virginia University Board of Governors approves the issuance of a notice of proposed rulemaking for Board of Governors Policy 49, Employment of Minors, as presented.

**5. West Virginia University 2013 – 2018 Institutional Compact: Rationales for Targets On Metrics**

Resolved: That the West Virginia University Board of Governors approves the report titled "West Virginia University Institutional Compact: Rationales For Targets On

Metrics 2013-2018” (as presented) that will be submitted to the West Virginia Higher Education Policy Commission once approved by the Board.

**6. Approve Committee Member Substitution and New Committee Chair**

Resolved: That the West Virginia University Board of Governors approves the following committee member substitution in its committee member structure/assignments for 2013-2014: Accreditation and Academic Affairs Committee: Replace Dr. Charles M. Vest with Board member, Ryan Campione;

AND

Resolved: That the West Virginia University Board of Governors approves the naming of existing Accreditation and Academic Affairs Committee member, William D. Wilmoth, as the new Chair of said committee.

**ADJOURNMENT**

There being no further business, Chairman Dailey requested a motion to adjourn the meeting. This motion was made by Thomas Flaherty, seconded by Diane Lewis, and passed. The meeting was adjourned at 1:05 p.m.

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Ellen Cappellanti, Secretary