

**WEST VIRGINIA UNIVERSITY**  
**BOARD OF GOVERNORS**

April 4, 2008

The fifty-ninth meeting of the West Virginia University Board of Governors was held on April 4, 2008. Board members in attendance were Hank Barnette, Ellen Cappellanti, Tom Clark, James Dailey, Linda Dickirson, Steve Farmer (by telephone), Steve Goodwin, Steve Kite, Carolyn Long, Paul Martinelli, Ted Mattern, Bill Nutting, Jason Parsons, Drew Payne, Parry Petroplus, Ed Robinson, Sally Smith, and Robert Wells.

WVU officers, regional campus officers and representatives present were:

**From WVU:**

President Michael Garrison;  
Provost and Vice President for Academic Affairs and Research, Gerald Lang;  
Vice President for Health Sciences, Fred Butcher;  
Vice President for Administration, Finance & Human Resources, Narvel Weese;  
Vice President for Student Affairs, Ken Gray;  
Vice President for Advancement & Marketing, Chris Martin;  
Vice President for Legal Affairs & General Counsel, & Assistant BOG Secretary, Alex Macia;  
Interim Vice President for Research, Curt Peterson;  
Chief of Staff, Craig Walker;  
Vice President for Human Resources, Margaret Phillips;  
Executive Officer for Communications, Bill Case;  
Executive Officer for Policy Development, Jennifer Fisher;  
Executive Officer for Social Justice, Jennifer McIntosh;  
Associate Vice President for Finance, Dan Durbin;  
Associate Vice President for Planning & Treasury Operations, Liz Reynolds;  
Associate Vice President for Facilities, Joe Fisher;  
Associate Provost for Information Technology, Sid Morrison;  
Associate Director, WVU Extension Service, David Snively;  
Dean of Students, David Stewart;  
Staff Council Chair, Terry Nebel;  
Assistant Vice President for Enrollment Management, Brenda Thompson;  
Director of Internal Audit, William Quigley;  
Executive Director of Accounting, Reporting & Analysis, Anjali Halabe  
Senior Associate Provost, Russell K. Dean;  
Senior Advisor to the Provost, Nancy Lohmann;  
Associate Provost for Academic Programs, Cheryl Torsney;  
Assistant Vice President for Graduate Education, Jonathan Cumming;  
Executive Director of Student Affairs Business Operations, Les Carpenter;  
Director, News and Information Services, Amy Neil;  
Executive Assistant to the President, Sara Master; and,  
Special Assistant to the President, Valerie Lopez.

**From WVU at Parkersburg:**

Dr. Rhonda Richards, Executive Dean.

**From West Virginia University Institute of Technology:**

Charles Bayless, Campus Provost; and,  
Scott Hurst, Associate Provost.

**From the Community & Technical College at WVUIT:**

Beverly Jo Harris, Campus President.

**From Potomac State College of West Virginia University:**

Kerry Odell, Campus Provost.

**Members of the Press were also present.**

**CALL TO ORDER**

The meeting was called to order by Board Chairman, Stephen Goodwin, at 8:30 a.m. A roll call was taken to determine who was in attendance and a quorum established.

**EXECUTIVE SESSION**

Jim Dailey moved that the West Virginia University Board of Governors go into executive session pursuant to West Virginia Code §6-9A-4(b) for the purpose of discussing personnel and legal issues. The motion was seconded and passed, and the Board thereupon met in executive session. Following the discussion, Bill Nutting moved that the Board rise from executive session. The motion was seconded and passed.

**APPROVAL OF MINUTES**

Mr. Mattern moved that the minutes of the meeting of February 15, 2008 be approved, subject to an amendment regarding attendance during Executive Session. The motion was seconded and passed. Ms. Dickirson moved that the minutes of the meeting of February 22, 2008 be approved. The motion was seconded and passed.

**PRESIDENT'S REPORT**

President Garrison's report consisted of an update on the recent legislative session, as well as an update on recent initiatives. Key issues covered are listed below:

### **Update on Legislative Session:**

- Best higher education related budget in recent history, providing an approximate 5.4% increase to our base budget.
- Bucks for Brains: There has been great feedback from the faculty regarding the \$35 million available to WVU for matching appropriations. A work group has been formed and will have a strategic plan for the Board at its June meeting.
- Longevity Annual Increment: This was a staff-driven initiative resulting in an increase from \$50 per year of service to \$60 per year of service; and which also removed the three year waiting period so employees begin receiving this benefit after their first year of service.
- Restrictions on retirement cap removed: This was a faculty-driven initiative which gives WVU the flexibility to match above the current cap of 6%.
- House Bill 3215: This legislation administratively decouples the two year institutions at WVU-Parkersburg and the CTC at WVUIT from four year institutions. Effectively July 1, 2008 the composition of our Board of Governors will change because these two institutions will each form their own Board of Governors.

### **Update on Recent Initiatives:**

- Partnership with WVU, Carnegie Mellon and University of Pittsburgh: This collaboration revolves around a focus on energy; the three presidents will comprise the board; estimates include \$26 million in potential project funding over the next 2 years; and collaboration among our faculties is already in progress.
- Energy Research Plan: WVU is nearing completion of the overhaul of its energy research plan; this process has involved more than 100 faculty in the planning that began in the Fall; this plan will be vetted through external experts over the next few weeks.
- Health Sciences: An enterprise-wide pro forma is in development; a search committee has been formed for the position of Vice President of WVU Health Care; and R & V Associates is reviewing the structure and strategic opportunities at Health Sciences and will provide the new Vice President with recommendations.
- Two searches complete: Dee Hopkins has been selected as the new Dean for the Department of Human Resources and Education, and the new Dean for the College of Law will be announced this afternoon.

- Total Compensation Work Group: Meetings are being held every two weeks; this group is looking deeper into benefits and how we compare to other universities and will be formulating a plan to bring before the Board.

Other initiatives discussed included the ongoing partnership in safety with the student government organization; issues and changes related to Student Health; establishment of a new Mountainline bus route; status of the new child care facility; current capital projects in progress; and the acknowledgment of outstanding accomplishments of students, faculty, and several of our athletic teams.

Chairman Goodwin stated that the Board of Governors is very pleased with the accomplishments of this administration and looks forward to working with the President to accomplish future goals at West Virginia University.

### **REPORT FROM PROVOST ON TUITION AND FEE PROPOSALS FOR 2008-2009**

Provost Gerald Lang announced that the Tuition and Fee Proposals would be discussed as a Board Item prior to approval under the Consent Agenda. Provost Lang provided an overview related to the requested 8% increase in tuition and fees for this year. He stated that this request is in compliance with state code and is comparable with increases requested by our peer institutions; that WVU ranks near the bottom of our 21 HEPC peer institutions when comparing tuition and faculty pay; that WVU' tuition is a best buy for non-resident students; that the increase will be used to raise salaries for faculty and staff, make investments in energy, utility, and operating costs, and further invest in our research agenda. Provost Lang asked the Board to approve the 8% tuition and fee increase as an investment in the education of our students.

A brief discussion followed among board members. Student Representative, Jason Parsons, addressed the board, acknowledging the importance of funding faculty and staff increases in salaries, obtaining qualified educators, and supplementing our yearly state budget. He announced that his organization is forming a group – Students for Higher Education – which will lobby for increased higher education funds and pursue all financial assistance available for student education. Chairman Goodwin stated that the Board has a strong commitment to our faculty and staff, and thereupon advised that, concluding this discussion, the Tuition and Fee Proposals will be considered by the Board under the Consent Agenda as originally planned.

### **COMMITTEE REPORTS**

**Audit Committee:** Chairman Hank Barnette reported that the Audit Committee met on April 3, 2008, during which it heard reports the Chief Financial Officer, General Counsel, the Director of Internal Auditing, and a representative from Deloitte & Touche, the independent auditor. Additionally, Senior Information Systems Auditors, Rosemary Casteel and Courtney Oxman, provided an overview of the WVU Internal Audit Office Information Systems Audit Function; and Senior Auditor, Douglas Maatman, presented an Assessment of Financial

Reporting Controls and Best Practices. Chairman Barnette reported that that there were no outstanding, unresolved issues to bring to the attention of the Board

Chairman Barnette further reported that upon approval from the Audit Committee during yesterday's meeting he executed, as Chairman of the Audit Committee, two engagement letters from Deloitte & Touche LLP, reflecting modifications related to the planning and staffing for the FY2008 audit, which letters were dated February 8, 2008 and February 22, 2008, copies of both of which letters were distributed to each Board member at the beginning of today's meeting, for their review and approval. Chairman Barnette moved that the Board approve the execution of these engagement letters. The motion was seconded and passed.

## BOARD ITEMS

**Annual Report of the Campus President of the Community & Technical College at WVUIT:**– Beverly Jo Harris, Campus President, provided the Annual Report of the Community & Technical College at WVUIT, Copies of this report were distributed to all Board members in attendance.

**Annual Report of the Student Representative:** Jason Parsons presented an overview of the Student Government Association accomplishments and goals. During the past year, his organization has strived to create a collaborative partnership with WVU administration, and a campus-wide partnership for a safer campus for students. Other projects included Mountainlair renovations; work on a new bus route; efforts to improve student health services; and input on the new child care facility. Looking ahead, the SGA will initiate a new campaign across campus entitled "*Speak Up*" to provide a forum for students to voice their opinions and concerns. They will continue to focus on the *Student Voices Across Campus* initiative; become more involved in the state legislative process for higher education; launch new fitness and healthy living initiatives; foster service learning by getting students involved in the community; and campaign for better off campus housing and living conditions for students. His overall message to the Board was that over the past year the focus of the SGA has been, and will continue to be, to move forward in establishing a good relationship with both administration and other groups across campus.

**Report – Impact of GASB Statement No. 45:** Due to time constraints, Chairman Goodwin announced that this item would be moved to the Board's June 6, 2008 agenda.

**Report – Sources and Uses of Funds:** Due to time constraints, Chairman Goodwin announced that this item would be moved to the Board's June 6, 2008 agenda.

## CONSENT AGENDA

Chairman Goodwin called for a discussion of the Consent Agenda items. Robert Wells then moved for approval of the items as presented. The motion was seconded and the following items were approved:

### **1. Tuition and Fee Proposals**

Resolved: That the West Virginia University Board of Governors approve the proposed Tuition & Fees for 2008-2009 for West Virginia University, Potomac State College, West Virginia University Institute of Technology, West Virginia University at Parkersburg, and the Community & Technical College at West Virginia University Institute of Technology.

### **2. Resolution Authorizing One or More Actions in Connection with the Board of Governors' Auction Rate Certificates (ARCs(SM)) Federally Taxable University Revenue Bonds (West Virginia University Projects) 2004 Series A and Delegating to Certain Officers of West Virginia University and this Board Responsibility for Such Actions in Connection with such Auction Rate Certificates**

Resolved: That the West Virginia University Board of Governors approves the attached Resolution authorizing one or more actions in connection with the Board of Governors' Auction Rate Certificates (ARCs(SM)) Federally Taxable University Revenue Bonds (West Virginia University Projects) 2004 Series A and delegating to certain officers of West Virginia University and this Board responsibility for such actions in connection with such Auction Rate Certificates.

### **3. Employment of Minors Policy**

Resolved: That the West Virginia University Board of Governors approves the Employment of Minors policy.

### **4. Meal Breaks Policy**

Resolved: That the West Virginia University Board of Governors approves the Meal Breaks policy.

### **5. Approval of New Degree Program: M.S. in Forensic and Investigative Science**

Resolved: That the West Virginia University Board of Governors approves the creation of the Master of Science in Forensic and Investigative Science.

### **6. Faculty Apartment Demolition and Construction Parking Lot**

Resolved: That the West Virginia University Board of Governors approves the Faculty Apartment Demolition and Parking Lot Construction Project.

## **APPOINTMENT OF A NOMINATING COMMITTEE**

Chairman Goodwin asked Parry Petroplus (as Chair), as well as Carolyn Long and Ted Mattern to serve as a nominating committee and present a slate of officers and committee chairmen at the next board meeting.

## **NEXT MEETING**

Chairman Goodwin noted that the next meeting is scheduled for June 5-6, 2008 in Charleston.

## **ADJOURNMENT**

There being no further business, Mr. Mattern moved to adjourn the meeting. The motion was seconded and passed, and the meeting was adjourned at 2:30 p.m.

John T. Mattern, Secretary