

WEST VIRGINIA UNIVERSITY
BOARD OF GOVERNORS

November 14, 2003

The twenty-first meeting of the West Virginia University Board of Governors was held on November 14, 2003, in the Rhododendron Room of the Mountainlair. Board members in attendance were Hank Barnette, Charlie Battleson, Betty Chilton, Paul Gates, Terry Jones, Vaughn Kiger, Doug Leech, Paul Martinelli, Parry Petroplus, Michael Vetere, and Chris Wilkinson. Steve Goodwin, Russ Isaacs, Joe Lopez and Rod Thorn were absent and excused.

A number of WVU officers, regional campus officers and representatives of the press were also present including:

From WVU:

President David C. Hardesty, Jr.;
Provost and Vice President for Academic Affairs and Research, Gerald Lang;
Vice President for Administration, Finance & Human Resources, Scott Kelley;
Vice President for Institutional Advancement, Carolyn Curry
Vice President for Student Affairs, Ken Gray;
General Counsel, Tom Dorer;
Chief of Staff, Margaret Phillips;
Executive Officers for Social Justice, Jennifer McIntosh;
Associate Provost, Russ Dean;
Associate Provost for Academic Programs, Cheryl Torsney;
Associate Vice President for Finance, Gary Rogers;
Associate Vice President for Health Sciences, Bob Biddington;
Assistant Vice President for Human Resources, Myrtho Blanchard;
Assistant Vice President for Enrollment Management, Brenda Thompson;
Executive Director for Student Affairs, Mary Collins;
Dean of Student Life, David Stewart;
Special Assistant to the President/Provost, & Assistant BOG Secretary, Ginny Petersen;
Assistant to the Vice President for Administration, Finance & Human Resources, Sherri Belmear;
Assistant to the Associate Vice President for Finance, Liz Reynolds;
Executive Assistant to the Associate Provost for Extension, Dennis Godfrey;
Director, Physical Plant, Randy Hudak;
Director, Internal Audit, Bill Quigley;
Director of University News Service, Becky Lofstead;
Special Assistant to the Chief of Staff, Jennifer Fisher;
Special Assistant to the Vice President for Student Affairs, Sheila Powell;
Executive Assistant to the President, Sara Master;

From WVU at Parkersburg:

Joe Badgley, Interim Campus President and Regional Vice President, WVU

From West Virginia University Institute of Technology:

Karen LaRoe, Campus President and Regional Vice President, WVU;
Lanny Janeksela, Vice President for Academic Affairs;
Jo Harris, Provost, Community and Technical College;
Denise Kerby, Budget Officer;

From Potomac State College of West Virginia University:
Kerry Odell, Interim Campus President and Regional Vice President, WVU;

Several members of the Press were also present.

CALL TO ORDER

The meeting was called to order by Board Chairman, Hank Barnette at 8:30 a.m.

APPROVAL OF MINUTES

Mr. Jones moved that the minutes of the meeting of October 3, 2003 be approved as written. The motion was seconded and passed*.

EXECUTIVE SESSION

Mr. Leech moved that the West Virginia University Board of Governors go into executive session pursuant to West Virginia Code §6-9A-4(2)(A) to discuss personnel and management issues. The motion was seconded and passed, and the Board thereupon met in executive session. Following the discussion, Mr. Kiger moved that the Board rise from executive session. The motion was seconded and passed.

ACTION ITEMS

Mrs. Chilton moved that the West Virginia Board of Governors appoint Phillip Dobbins, Janna Hanson and Nancy Keatley to the West Virginia University Institute of Technology Community and Technical College Board of Advisors. The motion was seconded and passed.

Mr. Leech moved that two naming opportunities be approved with details deferred until such time as a public announcement could be made. The motion was seconded by Mrs. Chilton, and passed.**

RECESS

Chairman Barnette declared the meeting in recess until 12:30 p.m. to allow committees to meet. The meeting reconvened at 12:35 p.m.

During the recess, Provost Jo Harris, of the West Virginia University Institute of Technology Community and Technical College made her annual report to the Committee of the Whole. She reported that the Community and Technical College had just successfully received independent accreditation, receiving the maximum five year approval. Congratulations were extended on this outstanding achievement.

***Unless otherwise stated, all motions were passed unanimously.**

****The naming of the Department of Chemistry in honor of C. Eugene Bennett, was announced on November 18, 2003.**

CHAIRMAN'S COMMENTS

Mr. Barnette announced that a strategic planning session for the Board of Governors would be scheduled in the near future, to occur on the day before one of the upcoming meetings. He asked that member try to attend.

Mr. Barnette reported that a meeting had been held on Thursday, November 13, 2003 with President Hardesty, Duke Perry, Stu Robbins, Steve Douglas and Irene Berger (by phone) to discuss the Unity Agenda and its status. He noted that these same leaders of the WVU Foundation and the WVU Alumni Association would be invited to the Board of Governor's Strategic Planning session.

PRESIDENT'S COMMENTS

President David Hardesty noted that a new booklet on E. Moore Hall has been written, and he presented each member of the Board with a copy. He thanked Provost Lang for his leadership in documenting the history of a number of the University's buildings.

President Hardesty called the Board's attention to the materials presented in the agenda booklet related to Strategic Planning at West Virginia University. He reviewed a number of the planning activities in place at WVU and noted the role that outside accreditation also plays in verifying that the University is in fact doing what it is intended to do.

President Hardesty reported on the make-up of the newly reconstituted Big East Athletics Conference and gave a brief synopsis of the institutions that have been added to the conference. He noted that the Big East Conference will now have teams in top fifty TV Markets and that their games should penetrate one-quarter of all households. He expressed confidence in the future of the league.

OTHER OFFICER REPORTS

Provost Gerald Lang introduced Associate Provost Cheryl Torsney and Dean of Students, David Stewart who described the work of the Post Baccalaureate Task Force, which was charged with addressing issues raised during the report of the Student Representative to the BOG in June, 2003.

Vice President Scott Kelley reviewed the timetable and agenda for developing a five year strategic financial plan for the University.

COMMITTEE REPORTS

Executive: Hank Barnette reported that the Executive Committee had discussed Governmental Relations, the possible appointment of a Board advisory committee, and a possible deferred contingent retirement benefit plan for presidents. A report on the aftermath of the WVU – Virginia Tech game and preparations for the WVU – Pitt Football game was given during the Board dinner.

Academic Affairs: Paul Gates, reporting for the Academic Affairs committee, noted that the committee had discussed two action items, had heard a report on Retention from Associate Provost Cheryl Torsney and had received the annual report of the Provost. Jerry Lang, Provost, gave a short review of his presentation to the full board.

Business Affairs: Doug Leech reported that the Business Affairs Committee had considered three action items and received the annual report of the Vice President for Administration, Finance and Human Resources. Vice President Scott Kelley gave a short review of his presentation to the full board.

Student Affairs: Betty Chilton reported that the Student Affairs committee had received the annual report of the Vice President for Student Affairs and heard a presentation from Student Body President, Charles Battleson on the agenda and activities of a new group “Students for Higher Education.” Vice President Ken Gray and Mr. Battleson each gave a short review of his presentation to the full board.

University Relations: Terry. Jones reported that the University Relations committee had received the annual report of the Vice President for Institutional Advancement, Carolyn Curry. Ms. Curry gave a short review of her presentation for the full board.

INFORMATION ITEMS

Interim President of Potomac State College, Dr. Kerry Odell, made a presentation on the progress being made in transforming Potomac State College into a fully integrated division of West Virginia University. This constituted his annual report to the Board of Governors.

ACTION ITEMS

Based on discussions of each item at the respective Committee meeting, and an explanation of each to the full board, five actions were recommended for approval by the appropriate committee. Mr. Barnette asked for final discussion on any action item.

There being no further questions, upon motion duly made by Mr. Kiger, and seconded, the following items were approved unanimously.

1. Acceptance of Institutional Fee Waiver Reports

Resolved: That the West Virginia University Board of Governors enter the report of the Institutional Graduate and Professional Fee Waivers for Summer, 2003 and Fall, 2003 at West Virginia University into its minutes and authorize the forwarding of the required report to the legislative auditor. The motion was seconded and passed.

2. Adoption of BOG Policy 19: Regulation of Credit Card Solicitation and Marketing

Resolved: That the West Virginia University Board of Governors adopt a new BOG Policy, to be known as Policy 19, regarding the Regulation of Credit Card Solicitation and Marketing. The motion was seconded and passed.

3. Adoption of a Resolution regarding a Bank Qualified, Lease Purchase Agreement

Resolved: That the West Virginia University Board of Governors approve a resolution that authorizes West Virginia University to enter into a long-term lease purchase financing arrangement to effect a refinancing of an existing lease purchase arrangement and acquire capital equipment. The motion was seconded and passed.

4. Renovations to the Lobby and Public Areas of the Milan Puskar Center

Resolved: That the West Virginia University Board of Governors approve renovations to the Lobby and Public Areas of the Milan Puskar Center at West Virginia University. This approval is contingent upon funding availability from private fund raising, club ticket sales, and bond proceeds. The motion was seconded and passed.

5. Repairs to the Evansdale Residential Complex (ERC) Exterior

Resolved: That the West Virginia University Board of Governors approve the Evansdale Residential Complex (ERC) Exterior Repairs Project. The motion was seconded and passed.

REPORT OF THE AUDIT COMMITTEE

Doug Leech, Chairman of the Audit Committee, reported that the Committee had met on November 13, 2003 with the Mr. Dennis Jeran, External Auditor from Deloitte & Touche, and had received their report. He noted that West Virginia University had received an unqualified report, and that the details of the audit, and the management letter had been discussed with the committee. There were no material weaknesses noted and no items of concern.

Mr. Jeran was in attendance at the Board meeting and verified that Mr. Leech's report was accurate. Mr. Jeran noted that the next cycle for the audit plan will begin in April. In response to a question, he opined that the audit structure in place for the University is adequate.

Mr. Leech also noted that the committee had heard a report of the Internal Auditor, Bill Quigley, and as a result of this meeting, Mr. Leech moved approval of a proposed Audit Committee Charter. The motion was seconded and passed.

Mr. Barnette requested that the Audit Committee and University management continue to review the implications of Sarbanes-Oxley legislation as it relates to the University.

OTHER BUSINESS

Mr. Martinelli reported that staff representatives would be meeting with Governor Wise on December 1, 2003, and would be voicing their support of the Unity Agenda.

NEXT MEETING

Mr. Barnette noted the next meeting will be on February 12-13, 2004.

ADJOURNMENT

There being no further business, the meeting was adjourned at 2:40 p.m.

Virginia Petersen
Assistant Secretary