

WEST VIRGINIA UNIVERSITY
BOARD OF GOVERNORS

June 11, 2004

The twenty-fourth meeting of the West Virginia University Board of Governors was held on June 11, 2004, at the Erickson Alumni Center in Morgantown, WV. Board members in attendance were Hank Barnette, Charlie Battleson, Joe Campbell, Betty Chilton, Paul Gates, Steve Goodwin, Terry Jones, Doug Leech, Joe Lopez, Vaughn Kiger, Paul Martinelli, Parry Petroplus, Ralph Sevy, Michael Vetere, and Chris Wilkinson. Russ Isaacs and Rod Thorn were absent and excused.

A number of WVU officers, regional campus officers and representatives of the press were also present including:

From WVU:

President David C. Hardesty, Jr.;

Provost and Vice President for Academic Affairs and Research, Gerald Lang;

Vice President for Administration, Finance & Human Resources, Scott Kelley;

Vice President for Health Sciences & Dean, School of Medicine, Bob D' Alessandri

Vice President for Student Affairs, Ken Gray;

Vice President for Institutional Advancement, Christine Martin;

General Counsel, Tom Dorer;

Executive Officers for Social Justice, Jennifer McIntosh;

Associate Vice President for Finance, Gary Rogers;

Assistant Vice President for Facilities, Joe Fisher;

Sr. Associate Vice President for Health Sciences, Fred Butcher

Associate Vice President for Health Sciences, Bob Biddington;

Associate Vice President for Health Sciences, Finance, Jim Hackett;

Assistant Vice President for Human Resources (Interim), Elizabeth Reynolds;

Assistant Vice President for Planning, Narvel Weese;

Dean of Student Life, David Stewart;

Executive Director for Student Affairs, Mary Collins;

Special Assistant to the Vice President for Student Affairs, Sheila Powell;

Special Assistant to the President/Provost, & Assistant BOG Secretary, Ginny Petersen;

Director, Internal Audit, Bill Quigley;

Director of University News Service, Becky Lofstead;

Special Assistant to the Chief of Staff, Jennifer Fisher;

Executive Assistant to the President, Sara Master

Assistant to the Vice President for A, F, & HR, Sherry Belmear;

Interim Assistant Vice President of Student Affairs, Mike Ellington.

Associate Vice President for Generated Revenues, Amir Mohammadi;

Student Body President, Jordan Workman;

Student Body Vice President, D.J. Casto.

From WVU at Parkersburg:

Joe Badgley, Interim Campus President and Regional Vice President, WVU

Marie Gnage, Newly appointed Campus President and Regional Vice President, WVU

From West Virginia University Institute of Technology:

Karen LaRoe, Campus President and Regional Vice President, WVU;
Lanny Janeksela, Vice President for Academic Affairs;
Jo Harris, Provost, Community and Technical College;
Mike Neese, Assistant to the President & Dean of Students;

From Potomac State College of West Virginia University:

Kerry Odell, Interim Campus President and Regional Vice President, WVU;

Several members of the Press were also present.

CALL TO ORDER

The meeting was called to order by Board Chairman, Hank Barnette at 8:30 a.m. New members, Ralph Sevy and Joseph Campbell, were duly sworn in.

EXECUTIVE SESSION

Mr. Jones moved that the West Virginia University Board of Governors go into executive session pursuant to West Virginia Code §6-9A-4(2)(A) to discuss personnel and management issues. The motion was seconded and passed, and the Board thereupon met in executive session. Following the discussion, Mr. Jones moved that the Board rise from executive session. The motion was seconded and passed.

RECESS

Chairman Barnette declared the meeting in recess to allow committees to meet and to allow participants to view the televised memorial services of President Ronald Reagan.

The meeting reconvened at 1:00 p.m.

APPROVAL OF MINUTES

Mr. Jones moved that the minutes of the meeting of April 2, 2004 be approved as written. The motion was seconded and passed*.

CHAIRMAN'S COMMENTS

Mr. Barnette thanked everyone for their patience in allowing time for the observance of the services for President Reagan.

PRESIDENT'S COMMENTS

President David Hardesty asked that his comments be deferred until the end of the meeting.

***Unless otherwise stated, all motions were passed unanimously.**

COMMITTEE REPORTS

Executive: Hank Barnette reported that the Executive Committee had received the annual report of Jennifer McIntosh, the Executive Officer for Social Justice, had heard a report on Tenure from Provost Lang, and had reviewed board governance. They had also reviewed a number of other issues on the agenda as action items.

Academic Affairs: Terry Jones, reporting for Paul Gates, chairman of the Academic Affairs committee, noted that the committee had heard reports about the Student Service Learning Program, the University's Assessment planning efforts, and the Minority Doctoral Program. A number of Minority Doctoral Program participants had attended the committee meeting as part of the report.

Business Affairs: Joe Lopez reported that the Business Affairs Committee had considered nine action items. He asked Vice President Scott Kelly to briefly summarize two of the major issues: the 2004-2005 financial plan, and the ten year master plan for housing.

ELECTION OF OFFICERS

Terry Jones reporting for the nominating committee, nominated Doug Leech as Board Chairman, Joe Lopez as Vice Chairman, and Paul Gates as Secretary. The nominations were seconded, and the officers were unanimously elected.

INFORMATION ITEMS

Three reports were given:

Annual Report of the Director of Intercollegiate Athletics: Ed Pastilong, Director of Athletics, gave his annual update on the status of the Athletic Department, its Building Program, student achievement and athletic success.

Monthly and Quarterly Financial Indicators: Gary Rogers noted that the University has recently received a second A+ Bond Rating, and he reviewed the financial reports, noting that all indicators are on target for the fiscal year, as projected.

Annual Report of the Student Representative: Charlie Battleson, Student Representative to the Board of Governors gave his annual report. He also thanked the board for his year on the Board, and reported on his recent graduation and employment in Maryland.

ACTION ITEMS

Based on discussions of each item at the respective Committee meeting, an explanation of each to the full board, and recommendations for approval by the appropriate committee, Mr. Barnette asked for final discussion on any action item. Dr. Wilkinson requested a separate vote on two personnel items because of their significance.

There being no further questions, upon motion duly made by Mr. Jones (unless otherwise noted) and seconded, the following items were approved unanimously.

1. Modification of Operating Procedures

Resolved: The West Virginia University Board of Governors approves a modification to its operating procedure and delegation regarding the relationship between the Board and the Regional Campus Presidents. (see attached)

2. Appointment of a President of the Community & Technical College of West Virginia University Institute of Technology [Motion made by Dr. Wilkinson]

Resolved: That the West Virginia University Board of Governors Approves the Appointment of and Contract for Beverly Jo Harris as President of the Community and Technical College at West Virginia University Institute of Technology.

3. Appointment of a President of West Virginia University at Parkersburg

[Motion made by Mr. Campbell]

Resolved: That the West Virginia University Board of Governors approves the appointment of and Contract for Marie Gnage as President of West Virginia University at Parkersburg.

4. Appointments to County Extension Committees

Resolved: That the West Virginia University Board of Governors approves as presented the nominees and alternates for positions on the County Extension Service Committees in West Virginia.

5. Approval of a Naming Opportunity

Resolved: That the West Virginia University Board of Governors approves a naming opportunity, details of which will be announced at an appropriate time.

6. Annual Promotion and Tenure Report

Resolved: That the West Virginia University Board of Governors receive the report of the 2003-2004 Promotion and Tenure decisions at West Virginia University, West Virginia University at Parkersburg, Potomac State College of West Virginia University, the Community and Technical College of West Virginia University Institute of Technology, and the West Virginia University Institute of Technology.

7. President's 2004-2005 Goals & Objectives

Resolved: That the West Virginia University Board of Governors approves proposed Goals and Objectives for the President of West Virginia University for 2004-2005. (Goals & Objectives are attached.)

8. Graduate and Professional Fee Waivers

Resolved: That the West Virginia University Board of Governors enter the report of the Institutional Graduate and Professional Fee Waivers for Spring, 2004 at West Virginia University and West Virginia University Institute of Technology into its minutes, and authorize the forwarding of the required report to the legislative auditor.

9. The 2004-2005 Plan

Resolved: That the West Virginia University Board of Governors approves the financial plan for fiscal year 2004-2005 as presented.

10. Possible Compensation Increase Plan

Resolved: The West Virginia University Board of Governors grants West Virginia University permission to develop a possible Compensation Increase Plan.

11. Ten Year Master Plan for Housing at West Virginia University

Resolved: That the West Virginia University Board of Governors approves the ten year Master Plan for Housing at West Virginia University as presented.

12. Pierpont Lease Extension

Resolved: That the West Virginia University Board of Governors approves an 11-year lease for Pierpont Apartment as part of the Housing Master Plan.

13. Bond Reimbursement Resolution

Resolved: That the West Virginia University Board of Governors approves a resolution which declares its intent to reimburse itself for certain capital expenditures made prior to the issuance of tax-exempt revenue bonds.

14. Construction Contracts for the HSC Learning Center Project

Resolved: That the West Virginia University Board of Governors approves the award of a purchase order to Brown Excavating, Inc. for \$1,545,000 for the site preparation work for the WVU HSC Learning Center Addition.

Resolved: That the West Virginia University Board of Governors approves the award of a purchase order to Amthor Steel Company for \$649,500 for the structural steel construction work for the WVU Learning Center Addition.

15. Puskar Center HVAC Modifications

Resolved: That the West Virginia University Board of Governors approve the Puskar Center HVAC Modifications, Phase II.

16. Life Safety Improvements to the Coliseum

Resolved: That the West Virginia University Board of Governors approve Life Safety Improvements to the Coliseum at West Virginia University.

17. Medical Malpractice Coverage

Resolved: That the West Virginia University Board of Governors authorizes the President of West Virginia University to explore and, in the president's determination, negotiate and execute on behalf of the University an agreement with the West Virginia Board of Risk and Insurance Management ("BRIM"), and such other agreements with third parties as may be appropriate, under which the University will assume responsibility for paying indemnity losses on medical malpractice claims up to an agreed upon amount within BRIM coverage limits and will receive a reduction in premium payments, with such other terms and conditions as the President may feel appropriate; conditional upon a determination by the President that adequate measures shall be taken to manage the University's risk and appropriate claims reserves shall be established and committed exclusively to meeting the University's obligations towards said indemnity losses.

OTHER BUSINESS

Chairman Barnette presented resolutions honoring outgoing Board member Charles Battleson, and outgoing interim president of WVU-P, Joseph Badgley, and moved their adoption. The motion was seconded and passed. Mr. Barnette presented Mr. Battleson with his certificate and thanked him for his service on the Board and to the University. Mr. Barnette asked that Dr. Badgley's resolution be mailed to him. (Resolutions are attached.)

PRESIDENT'S REMARKS

President Hardesty thanked members of the Board for their service, noting the uncertainty of Gubernatorial reappointments. He thanked Mr. Battleson for his service to the Board and the University, and promised that the University would address the issues raised in his annual report.

President Hardesty thanked Chairman Barnette for his exceptional leadership of the Board over the past two years, and presented him with an inscribed Gavel and a commemorative picture to honor his service as Chairman. Incoming President Doug Leech read a proposed resolution honoring Mr. Barnette. Mr. Jones moved its adoption, the motion was seconded and passed unanimously. (See attached resolution.)

Mr. Barnette thanked the Board for their support, noted the strength of the University's leadership and governance structure, and forecast a bright future for West Virginia University.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:30 p.m.

Virginia Petersen
Assistant Secretary

Modification of Operating Procedures

(approved June 11, 2004)

Relationship of the Board and Regional Campus Presidents

Regional campus presidents of West Virginia University shall serve at the will and pleasure of the Board of Governors of West Virginia University. They shall be subject to its policies, resolutions, rules and regulations, as well as those of the Higher Education Policy Commission and the Community and Technical College Council, to the extent applicable.

The Board of Governors may require annual and periodic reports from regional campus presidents, at its discretion. Further, the Board of Governors shall take up for discussion and decision such matters as are presented to it by regional campus presidents, subject to the establishment of such topics as agenda items by the Chair of the Board of Governors.

The Board hereby authorizes and directs the President of West Virginia University to oversee the recruitment of regional campus presidents, subject to final approval by the Board.

The Board hereby authorizes and directs the President of West Virginia University to oversee the work of the regional campus presidents as part of the work previously delegated to the President as chief executive officer of the University.

Further, the President may require that Regional Campus Presidents report to and through the Provost on a day to day basis in order to provide for maximum coordination of the work of all units and campuses of the University. (The Provost is currently designated by the Board as the CEO of the University in the event of the President's death, disability, or unavailability, and serves as the chief academic officer of the university and chair of its major budget and planning committees.)

West Virginia University

Presidential Goals, 2004-2005

1. Advance the Vision and Strategic Plan of the University Through Strategic Planning & Leadership Initiatives.

The President will further advance and support activities that focus WVU as a student centered learning community which addresses the changing needs of West Virginia and the nation through its teaching, research, service and technology. He will further develop WVU's brand as a student centered environment, foster new programs that enhance academic quality and reputation, support new and expanding research centers, invest in technology, demonstrate WVU's usefulness for the State and achieve the strategic plan for the University. Specifically, the President will actively guide the preparation of a strategic plan covering the period January 1, 2005 through December 31, 2010 to be presented to the Board on or before November, 2004, and launch its execution on or about January 1, 2005.

2. Maintain Sound Financial Condition

The President and Vice Presidents will continue to use their best efforts to cause the University to maintain a sound financial condition. The president will lead efforts to examine the implications of reductions in state appropriations to the University, to develop appropriate short term and long term strategies and actions to lessen the impact of proposed reductions on the University, and to continue the advancement of the University.

The President and his staff will provide a review of the current Fiscal Year financials and present a set of assumptions and a budget for the next fiscal year. A financial plan to accompany the university's new strategic plan will be prepared.

3. Foster accountability and responsiveness to the State and its citizens

The compact of the institution serves as the state mandated guide for appropriate actions for all campuses of WVU. Overseeing its implementation to the extent possible given the University's resources, amending it when necessary, and providing periodic reports to the Chancellor and appropriate boards will be given priority. Issues to be addressed include: undergraduate academic excellence, access, enrollment management, graduate education, library resource access, research capacity, economic and community development, integration of campuses, health care cost and delivery, workforce development, service to the public, employee compensation, student success and placement, public school improvement, and advancing the vision of the University.

4. Facilitate State Leadership

The President will establish a close working relationship, to the extent possible, with the newly elected Governor of West Virginia and members of the state legislature. Efforts in this regard will begin prior to the 2004 general election, and carry on as the next administration and legislative leadership teams are established.

The President will identify and pursue strategies that will enhance the economy of the state of West Virginia, and support efforts to improve the efficiency and effectiveness of related programs and policies, within the confines of the University's resources.

5. Complete scheduled Vice Presidential Evaluations

To the extent required by law and in accordance with good management practices, the president will oversee evaluations of his direct reports preparing such reports and participating in such meetings as may be required to complete the evaluations. For 2004-2005, such evaluations are scheduled for the following positions: 1.) Vice President for Health Sciences, Robert D'Alessandri; 2.) Executive Officer for Social Justice, Jennifer McIntosh; and 3.) Director of Intercollegiate Athletics, Ed Pastilong. Results of the evaluations will be shared with the Board's Executive Committee.

6. Lead Operations and Capital Construction

The president, as chief executive officer, will provide the leadership and appropriate oversight of University operations, and through attention to budgeting and contracting processes and appropriate internal and external controls, focus on compliance with law, successful financial performance, and timely completion of University capital projects.

7. Provide Management Succession, Leadership Training and Development

Through goal setting with senior executives, training, hiring, mentoring, sponsorship of meetings and the use of consultants, the President will advance the quality of leadership for the institution, provide an appropriate management structure for the complex Morgantown enterprise and the University's regional campuses, and plan for management succession. The President will continue to improve his own professionalism, keeping himself informed about developments in higher education and his own discipline by attendance at meetings and seminars, contact with executive peers and consultants, and through personal study.

8. Support Institutional Advancement and Fund Raising

The President will support the preparation of post capital campaign fund raising goals and objectives in cooperation with the WVU Foundation. The President will continue to focus on donor relations (including the "Blue and Gold Travelers' Program") and lead fund raising activities by University employees on all campuses. During the coming year, special attention will be paid to government relations and related strategies, and implementation of post Capital Campaign fund raising strategies.

9. Evaluate and Manage Enrollment

The president will provide oversight of University enrollment management related issues, including the expansion of the University, non-resident enrollment, and appropriate standards for admission and entrance into the various majors and programs. Emphasis will be placed on the University's honors programs, implementation of the Promise Scholarship programs, and adept use of existing scholarships based on need and merit to attract high quality students to all campuses. The President will seek to ensure efficient implementation of private scholarship programs.

10. Facilitate Effective Governance

The President will continue to work closely with the Board of Governors in order to create a highly effective system of governance for the University. He will keep the Board informed and, when appropriate, involved in significant decisions related to the well-being of the University. New members of the Board will be offered orientation and the President will support the new chair of the Board and the members of the Board in their work. The President and his staff will periodically brief the chair, executive committee and Board on major issues facing the University and present all appropriate items for action to the Board along with management's recommendations.

RESOLUTION HONORING
Charles E. Battleson

WHEREAS: Charles E. Battleson was duly elected by the students of West Virginia University as the 2003-2004 President of the Student Body; and

WHEREAS: This election also made Charles E. Battleson the student representative on the West Virginia University Board of Governors; and

WHEREAS: Charles E. Battleson was a faithful, participating member of the 2003 – 2004 West Virginia University Board of Governors; and

WHEREAS: Charles E. Battleson represented the interests and concerns of the students to the 2003 – 2004 West Virginia University Board of Governors forcefully and ably;

NOW THEREFORE, BE IT RESOLVED: That the West Virginia University Board of Governors wishes to express its thanks and appreciation to Charles E. Battleson for his service on the Board, and wishes him well in his future endeavors.

Curtis H. Barnette
Chairman
June 11, 2004

RESOLUTION HONORING
Joseph L. Badgley

WHEREAS: Joseph L. Badgley was asked to serve as the Interim Regional Vice President for West Virginia University and the Campus President for West Virginia University at Parkersburg during 2003 - 2004; and

WHEREAS: Joseph L. Badgley accepted this assignment and served with great ability and dedication in these positions until July 1, 2004; and

WHEREAS: Joseph L. Badgley successfully lead West Virginia University at Parkersburg through the rigorous re-accreditation process, and helped the campus grow and prosper in many other ways under his leadership;

NOW THEREFORE, BE IT RESOLVED: That the West Virginia University Board of Governors wishes to express its thanks and appreciation to Joseph L. Badgley for his service to West Virginia University and West Virginia University at Parkersburg.

Curtis H. Barnette
Chairman
June 11, 2004

RESOLUTION HONORING
Curtis H. Barnette

WHEREAS: Curtis H. Barnette was duly appointed to the West Virginia University Board of Governors by the Governor of West Virginia in 2001; and

WHEREAS: Curtis H. Barnette was subsequently elected as the Chairman of the West Virginia University Board of Governors for 2002 – 2003; and for 2003 – 2004; and

WHEREAS: Curtis H. Barnette provided outstanding leadership for the Board, helping to establish the Board’s operating procedures, systematizing a number of best business practices, mentoring new Board members and University officials, conducting efficient Board meetings and strategic planning sessions, representing the Board at official functions, and fulfilling all other duties of the Chairman in an exemplary manner; and

WHEREAS: Curtis H. Barnette has given generously of his time, talent, and treasure in support of West Virginia University, serving on the Board of Directors of the WVU Foundation as well as on the WVU Board of Governors, has willingly responded to any request of the administration with assistance and advice, and has been a strong and articulate advocate for West Virginia University;

NOW THEREFORE, BE IT RESOLVED: That the West Virginia University Board of Governors wishes to express its thanks and appreciation to Curtis H. Barnette for his outstanding leadership of the Board during its very formative early years.

Signed this 11th Day of June, 2004

Douglas J. Leech, Chairman